

# HEWITT TEXAS

## CITY COUNCIL SPECIAL MEETING

January 23, 2023 at 7:00 PM

Hewitt City Hall, 200 Patriot Court, Hewitt, TX 76643

### MINUTES

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**Steve Fortenberry**, Mayor, Ward 3

**Michael S. Bancale**, Mayor Pro Tem, At-Large – **Vacancy**, Council Member, Ward 1

**Johnny Stephens**, Council Member, Ward 1 – **Johnny Price**, Council Member, Ward 2

**Bob Potter**, Council Member, Ward 2 – **Erica Bruce**, Council Member, Ward 3

The meeting will be streamed live on the city's website at [www.cityofhewitt.com/790/Hewitt-TX-TV](http://www.cityofhewitt.com/790/Hewitt-TX-TV).

**Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.**

#### REGULAR MEETING - 7:00 PM

##### DECLARATION OF A QUORUM AND CALL TO ORDER

Mayor Fortenberry called the Regular Meeting to order at 7:00 PM and announced a quorum was present.

##### PLEDGE OF ALLEGIANCE

Mayor Fortenberry led the Pledge of Allegiance.

##### SPECIAL PRESENTATION(S) AND RECOGNITION(S)

##### 1. PRESENTATION OF DEPARTMENT SPOTLIGHT-GENERAL SERVICES AND COURT.

Human Resources Director Jessica Higgins presented the department spotlight for General Services and Municipal Court.

##### PUBLIC COMMENTS

The City Council invites citizens to speak on any topic not already scheduled for a public hearing. The Texas Open Meetings Act prohibits the Council from discussing, responding to, or acting on any comments or items not properly posted on the agenda. [Note: Members of the public who wish to speak must complete a "Public Comment Form" and present it to the City Secretary before the meeting.]

Mayor Fortenberry read the statement above and inquired if the City Secretary received any public comment forms. The City Secretary received no public comment forms.

**REGULAR AGENDA ITEMS**

**2. APPROVE MINUTES OF THE CITY COUNCIL SPECIAL WORKSHOP/REGULAR MEETING OF JANUARY 09, 2023.**

**MOTION:** Council Member Erica Bruce moved approval of the minutes as presented but to allow for corrections.

**SECOND:** Council Member Bob Potter

**AYES:** Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

**NAYES:** None

**ABSENT:** None

**MOTION PASSED.**

**3. BRIEFING AND DISCUSSION CONCERNING FINANCIAL STATEMENTS ENDING DECEMBER 31, 2022.**

City Manager Bo Thomas advised that Finance Director Lee Garcia previously sent the December Financial Statements electronically for the Council to review and inquired if Council had any questions. Council raised no questions or concerns. **No action was required.**

**4. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF THE QUARTERLY INVESTMENT REPORT FOR THE QUARTER ENDING DECEMBER 31, 2022.**

City Manager Bo Thomas presented a summary of the investment report prepared by Valley View Consulting, L.L.C.

**MOTION:** Council Member Bob Potter moved approval of the Quarterly Investment Report as of December 31, 2022.

**SECOND:** Council Member Erica Bruce

**AYES:** Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

**NAYES:** None

**ABSENT:** None

**MOTION PASSED.**

**5. DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE PURCHASE OF PHASE 2 RENEW/RE-TOP POUR-IN-PLACE SURFACE FOR THE HEWITT PARK ADA PLAYGROUND.**

City Manager Bo Thomas presented. General Services Director Scott Coleman responded to Council's questions.

**MOTION:** Mayor Pro Tem Michael Bancale moved to authorize the purchase of Phase 2 Hewitt Park ReNew/Re-Top from Robertson Recreational Services in the amount of \$42,436.16.

**SECOND:** Council Member Erica Bruce

**AYES:** Bruce, Potter, Price, Stephens, Bancale, and Fortenberry

**NAYES:** None

**ABSENT:** None

**MOTION PASSED.**

**Mayor Steve Fortenberry recessed the Regular Meeting to convene the following Executive Session at 7:27 PM.**

**EXECUTIVE SESSION:** Notice is given that a closed meeting will be held pursuant to Section 551.074 of the Texas Government Code (V.T.C.A.) so that the Council may discuss personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee (City Manager Evaluation).

**Mayor Steve Fortenberry reconvened the Regular Meeting at 8:15 PM.**

**6. DISCUSSION AND POSSIBLE ACTION ON EVALUATION/EMPLOYMENT OF CITY MANAGER (IF NEEDED).**

**MOTION:** Council Member Erica Bruce stated, “Based on our evaluation process, I move a five percent (5%) cost of living increase with an additional five (5%) performance increase for a total of 10 % annual salary increase for our city manager with an extension of the contract for an additional year.”

**SECOND:** Council Member Johnny Price

**AYES:** Bruce, Potter, Price, Stephens, Bancala, and Fortenberry

**NAYES:** None

**ABSENT:** None

**MOTION PASSED.**

**ADJOURNMENT**

**MOTION:** Council Member Erica Bruce moved to adjourn the Regular meeting at 8:16 PM.

**SECOND:** Council Member Bob Potter

**AYES:** Bruce, Potter, Price, Stephens, Bancala, and Fortenberry

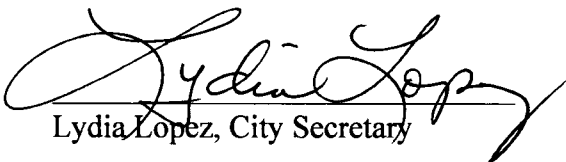
**NAYES:** None

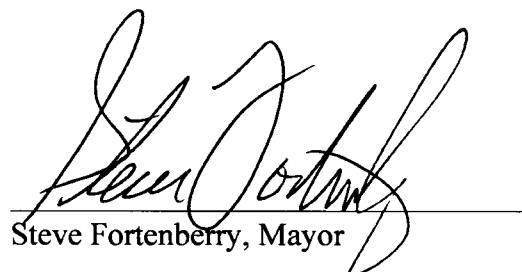
**ABSENT:** None

**MOTION PASSED.**

Approved: 02-06-2023

ATTEST:

  
Lydia Lopez, City Secretary

  
Steve Fortenberry, Mayor